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AMS, INC.  
Administrative Management  
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## Notice of Change

**To:** NACC Certified Contractors (Licensees)

**From:** Administrative Management Systems, Inc. (AMS, Inc.) – NACC Certification Body (CB)

**Date:** February 4, 2025

**Subject:** 2025 Changes to NACC Competency Categories

NACC Licensee,

Through NACC certification, glazing contractors earn recognition for their proven track record of quality work and sound business practices. In this spirit of providing greater recognition, the NACC Committee has approved a change to the NACC Competency Categories. Beginning in 2025, a new ninth category will recognize NACC contractors that employ AGMT certified technicians.

The NACC Competency Categories are designed to help project stakeholders identify contractors that have a proven track record in the type of work they are looking to complete. The existing categories are Entry Systems (exterior or interior), Interior Glazing, Building Envelope Low-Rise, Building Envelope High-Rise, Horizontal Glazing, Active Glass, Handrail/Balcony Systems, and Service Work. Competency Categories are displayed on the Certification Certificate and noted on contractors' listings in the online [NACC Certification Directory](#).

The NACC Certification Committee responded to stakeholder feedback around a need to simplify the process of confirming whether a certified contractor employs AGMT certified technicians. Discussion included MasterSpec language and feedback from an AMS certified contractor survey to better understand how they employ AGMT technicians. During the 2025 AGMCC Annual Meeting, the committee voted to add the new AGMT Certified Staff Competency Category. The new category will recognize certified contractors that employ AGMT certified technicians while also helping project stakeholders easily understand if a contractor fully complies with the project specifications when evaluating bids.

Based on the survey results, the committee does not want to overburden contractors by creating a requirement for AGMT certified staff. Like the other existing categories, the new AGMT category is voluntary. It has always been the goal to unite both certification programs. A certified contractor with a certified workforce will ensure the best possible project outcome, and this is a significant step forward in achieving that goal for the industry.

To add the AGMT Certified Staff Competency Category, a contractor must provide evidence of employment of at least one certified technician during the company's 2025 NACC Assessment. Examples of acceptable evidence include payroll records, organizational charts, HR records, etc. The NACC Assessor will then validate the certified employee's name against the active [AGMT Directory](#). Once confirmed, the AGMT Certified Staff Competency Category will be added to the NACC certificate.

If you have any questions about this change or about the NACC program in general, please do not hesitate to contact our office.

Best regards,

Terrence D. Schaeffer

NACC Program Administrator